



# LIGHTHOUSE YOUTH CENTER

## CAMPUS DIRECTOR JOB DESCRIPTION

**TITLE:** Campus Director of Lighthouse Youth Center – Appleton Campus  
**REPORTS TO:** Executive Director

### SUMMARY:

The Campus Director should have an understanding of the mission of Lighthouse Youth Center (LYC). The individual is responsible for serving youth ages 10–18, assisting in problem solving, and lending support when needed. This is a full-time position, which is committed to excellence.

### QUALIFICATIONS:

The Director must be a member of the Wisconsin Evangelical Lutheran Synod. The Director must have a minimum education and/or experience necessary to oversee the physical plant and the finances. The individual must have the ability to help organize, oversee, and direct the total program. The person must be goal-oriented and possess the skills necessary to motivate people, regardless of race or family income. The Director must look at the position as a ministry to youth and make it his or her strongest desire to win these young souls for Christ.

### DUTIES & RESPONSIBILITIES:

1. Serve as a Director.
2. Desire to win young souls for Christ.
3. Live out the truth that this ministry is grounded in Christ and that “the Word works” one, by one, by one.
4. Supervise and operate LYC open hours.
5. Be willing to do whatever it takes to win the souls of LYC youth by being a mentor to youth, leading devotions, and facilitating Bible discussions.
6. Develop a variety of experiences for youth that build character while providing focus, encouragement, and structure to life, and that are: rooted in Scripture, Gospel dominant, relevant to life, and utilizing student gifts.
7. Assist in developing curriculum and programming.
8. Develop relationships with youth and their families outside of open hours.
9. Enforce the policies and procedures adopted by the LYC Board.
10. Assist in serving as a LYC ambassador by building ties to 922 Ministries, providing opportunities for relationships involving the pastors, the congregation, and individual church members.
11. Assist in serving as a LYC ambassador by building relationships with other WELS entities including congregations, schools, and organizations within the Synod.
12. Serve as a LYC ambassador by building ties with strategic partners, providing opportunities for community relationships to grow.
13. Provide quarterly written reports to the Ex. Director.
14. Understand that the above is representative of the position and there may be other activities or responsibilities required.